

**PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE**  
**HIGHTOP RIDGE HOMEOWNERS ASSOCIATION, INC.**

STATE OF TEXAS                   §  
   §  
COUNTY OF BEXAR           §

HIGHTOP RIDGE HOMEOWNERS ASSOCIATION, INC., a Texas non-profit corporation, files this Property Owners Association Management Certificate, pursuant to §209.004 of the Texas Property Code, to supersede all prior Management Certificates, as follows:

- (1) the name of the Subdivision is Hightop Ridge;
- (2) the name of the Association is Hightop Ridge Homeowners Association, Inc.;
- (3) the Subdivision is recorded in the Real Property Records of Bexar County, Texas, as follows:
  - (a) That certain real property described in Exhibit "A" under Clerk's File No. 20190064460;
  - (b) Final Replat and Subdivision Plat Establishing Hightop Ridge Unit 1, under Vol. 20001, Pgs. 2292-2296;
- (4) the Declarations and any amendments thereto, are recorded in the Real Property Records of Bexar County, Texas, as follows:
  - (a) Declaration of Covenants, Conditions and Restrictions for Hightop Ridge, under Document No. 20190064460;
- (5) the name and mailing address of the Association is:
  - (a) Hightop Ridge Homeowners Association, Inc., c/o LEAD Association Management, Inc., 13231 Champion Forest Drive, Suite 112, Houston, Texas 77069;
- (6) the name, mailing address, telephone number, and email address of the Association's Designated Representative is:

(a) LEAD Association Management, Inc., 13231 Champion Forest Drive, Suite 112, Houston, Texas 77069;

(b) (281) 857-6027;

(c) info@lead-inc.com;

(7) The Association's website address is: [www.hightopridgehoa.org](http://www.hightopridgehoa.org);

(8) The following fees are charged by the Association relating to a property transfer in the Subdivision:

(a) Resale Certificate Fee - \$375.00;

(b) Updated Resale Certificate Fee: \$75.00;

(c) Transfer Fee - \$175.00;

(d) Refinance Fee - \$100.00;

(9) Prospective purchasers are advised to independently examine all dedicatory instruments and governing documents for the association, as well as to perform a physical inspection of the property and common areas, prior to purchase. This Management Certificate does not purport to identify every publicly recorded document affecting the Subdivision or Association. No person should rely on this Management Certificate for anything other than for identifying and contacting the Association.

SIGNED THIS 2<sup>ND</sup> DAY OF September, 2021.

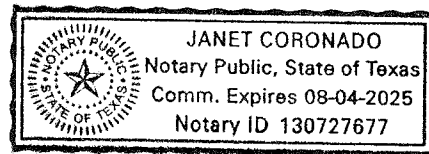
By: [Signature], on behalf of  
LEAD Association Management, Inc., Managing Agent for  
Hightop Ridge Homeowners Association, Inc.

Syd Talley  
Print Name

STATE OF TEXAS

§  
§  
§

COUNTY OF BEXAR



BEFORE ME, the undersigned authority, on this day personally appeared Syd Talley, Agent, of LEAD Association Management, Inc., Managing Agent for Hightop Ridge Homeowners Association, Inc., and acknowledged to me that they executed the same for the purposes and in the capacity therein expressed.

Given under my hand and seal of office this 2<sup>nd</sup> day of September, 2021.

Janet Coronado  
Notary Public, State of Texas

**E-RECORDED BY:**  
HOLT & YOUNG, P.C.  
9821 Katy Freeway, Ste. 350  
Houston, Texas 77024

**File Information**

**eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY  
LUCY ADAME-CLARK, BEXAR COUNTY CLERK**

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**\*\* THIS PAGE IS PART OF THE DOCUMENT \*\***

**\*\* Do Not Remove \*\***

Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 9/7/2021 8:27 AM



*Lucy Adame-Clark*  
Lucy Adame-Clark  
Bexar County Clerk