

## **MANAGEMENT CERTIFICATE**

In compliance with the provisions of Section 209.004 of the Texas Property Code, the undersigned entity gives notice that it is managing the herein described Association:

1. **Name of the Subdivision:** Manor Creek
2. **Name of the Association:** Manor Creek Homeowners Association, Inc.
3. **Recording data for the Subdivision:** Manor Creek, Unit 4, according to the plat recorded in the document 201606041100, Manor Creek, Unit 5A, according to the plat recorded in the document 20160604115, Manor Creek, Unit 5B, according to the plat recorded in the document 201606041435, Official Public Records of Comal County, Texas.
4. **Recording data for the Declaration and Declaration amendments:** Documents 200706038333, 200806045688, 200906015047, Official Public Records of Comal County, Texas.
5. **Name and mailing address of the Association:** Manor Creek Homeowners Association, Inc. c/o Goodwin & Company, PO Box 203310, Austin, TX 78720
6. **Name, mailing address, phone number & email for designated representative:**  
Goodwin & Company  
PO Box 203310, Austin, TX  
855.289.6007  
[Info@goodwintx.com](mailto:Info@goodwintx.com)
7. **Website address where all dedicatory instruments can be found:**

[www.goodwintx.com](http://www.goodwintx.com) , use the "find my community" search bar to locate the community webpage

**8. Fees charged by Association related to a property transfer:**

Working Capital Contribution 400  
Resale Certificate: \$375  
Resale Certificate Update: \$75  
Rush Fees to expedite Resale Certificate delivery in advance of 10 business day requirement:  
- 1 business day: \$350 / 3 business days: \$250 / 5 business days: \$150 / 7 business days: \$100  
Compliance Inspection Fee (optional): \$150  
Transfer: \$275

This management certificate is filed of record in Comal County, Texas by the entity managing the Association. It shall be valid until a later Management Certificate is filed of record by the Association or a successor manager, or until a termination of this Management Certificate is filed of record, whichever is sooner.



By: Drew Sanders, Managing Agent for Manor Creek Homeowners Association,  
Inc., Duly Authorized Agent  
Signed: March 10, 2022

**AFTER RECORDING RETURN TO:**

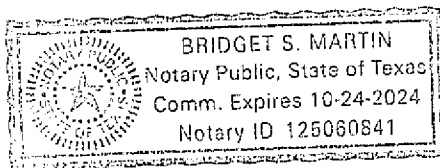
Goodwin & Company  
PO Box 203310  
Austin, TX 78720-3310

STATE OF TEXAS       §  
                                  §  
COUNTY OF COMAL   §

This instrument was signed before me on March 10, 2022, and it was acknowledged that this instrument was signed by Drew Sanders for the purposes and intent herein expressed.

Bridget Martin  
Notary Public in and for the State of Texas  
Notary Printed Name: Bridget Martin

My Commission Expires: October 24, 2024



**Filed and Recorded  
Official Public Records  
Bobbie Koepp, County Clerk  
Comal County, Texas  
03/18/2022 10:49:54 AM  
JESSICA 2 Pages(s)  
202206012804**



*Bobbie Koepp*