

**PROPERTY OWNERS ASSOCIATION
MANAGEMENT CERTIFICATE FOR
THE VILLAGES OF MELISSA**

STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF COLLIN §

Pursuant to the provisions of Section 209.004 of the Texas Property Code, the undersigned property owners' association hereby records this Property Owners Association Management Certificate for The Villages of Melissa.

1. The name of the subdivision is The Villages of Melissa.
2. The name of the association is The Villages of Melissa Homeowners' Association, Inc.
3. The recording data for the subdivision is as follows:

Plat of The Villages of Melissa, Phase 1, recorded on April 14, 2005, under Clerk's File No. 2005-0048834 of the Official Real Property Records of Collin County, Texas.

4. The recording data for the declaration and any amendments to the declaration is as follows:

Master Declaration of Covenants, Conditions, and Restrictions for The Villages of Melissa recorded on or about March 8, 2006, as Instrument No. 20060308000299410 of the Real Property Records of Collin County, Texas.

First Supplemental Declaration of Covenants, Conditions, and Restrictions for The Villages of Melissa Phase I recorded on or about March 8, 2006, as Instrument No. 20060308000299420 of the Real Property Records of Collin County, Texas.

First Amendment to First Supplemental Declaration of Covenants, Conditions and Restrictions for The Villages of Melissa Phase I recorded on June 28, 2012, as Instrument No. 20120628000775140 of the Real Property Records of Collin County, Texas.

Second Amendment to the Master Declaration of Covenants, Conditions and Restrictions for The Villages of Melissa recorded on January 15, 2014, as Instrument No. 20140115000043100 of the Real Property Records of Collin County, Texas.

5. The name and mailing address of the association:

The Villages of Melissa Homeowners' Association, Inc.
c/o RealManage, LLC
P. O. Box 803555
Dallas, Texas 75380

6. The name, mailing address, telephone number, and e-mail address of the person managing the association or the association's designated representative is as follows:

Emily Dale
RealManage, LLC
6111 W. Plano Parkway, Suite 1000
Plano, Texas 75093
Telephone: 866-473-2573
Email: VILMELIS@CiraMail.com

7. The address of any Internet website on which the association's dedicatory instruments are available in accordance with Section 207.006 is:

www.ciranet.com/residentportal

8. The amount and description of a fee or fees charged by the association relating to a property transfer in the subdivision is as follows:

Resale Certificate	\$375.00
Conveyance/Transfer Fee	\$325.00
Refinance Fee	\$250.00
Statement of Account	\$295.00

9. Resale certificates are requested via the RealManage Closing Portal:

www.realmanage.com/closingportal

IN WITNESS WHEREOF, this Property Owners Association Management Certificate is hereby executed by its duly authorized agent on this 23rd day of September, 2025.

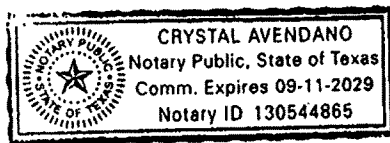
THE VILLAGES OF MELISSA HOMEOWNERS' ASSOCIATION, INC., a Texas non-profit corporation

By: Emily Dale
Printed Name: Emily Dale
Title: Director

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF ROCKWALL §

This instrument was acknowledged before me on the 23 day of September, 2025, by Emily Dale, the Director of The Villages of Melissa Homeowners' Association, Inc., a Texas non-profit corporation, on behalf of said non-profit corporation.



Crystal Avendano
Notary Public, State of Texas

My Commission Expires: 9-11-2029

**Collin County
Honorable Stacey Kemp
Collin County Clerk**

Instrument Number: 2025000122472

eRecording - Real Property

HOMEOWNERS ASSOC DOCS

Recorded On: September 24, 2025 03:25 PM

Number of Pages: 4

" Examined and Charged as Follows: "

Total Recording: \$33.00

***** THIS PAGE IS PART OF THE INSTRUMENT *****

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY
because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 2025000122472
Receipt Number: 20250924000680
Recorded Date/Time: September 24, 2025 03:25 PM
User: Sheila P
Station: Workstation cck089

Record and Return To:

Simplifile



**STATE OF TEXAS
COUNTY OF COLLIN**

**I hereby certify that this Instrument was FILED In the File Number sequence on the date/time
printed hereon, and was duly RECORDED in the Official Public Records of Collin County, Texas.**

Honorable Stacey Kemp
Collin County Clerk
Collin County, TX