2021141990 ELECTRONICALLY RECORDED Official Public Records 8/25/2021 11:53 AM



Laura Richard, County Clerk Fort Bend County Texas

Pages: 3 Fee: \$24.00

## MANAGEMENT CERTIFICATE FOR WESTCREEK COMMUNITY ASSOCIATION, INC.

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

The undersigned, being the Authorized Managing Agent for WESTCREEK COMMUNITY ASSOCIATION, INC., a non-profit corporation (the "Association") organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code, which supersedes any prior Management Certificate filed by the Association:

- 1. Name of the Subdivision: Westcreek
- 2. Name of the Association: Westcreek Community Association, Inc.
- 3. Recording Data for the Subdivision:

The subdivision is recorded in the Map Records of Fort Bend County, Texas, along with any supplements, amendments, additions and annexations thereof, as follows: Westcreek, under Clerk's File No. 20050129

- 4. Recording Data for the Declaration:
  - (a) Declaration of Covenants, Conditions and Restrictions for Westcreek recorded under Clerk's File No. 200602158;
  - (b) First Amendment to the Declaration of Covenants, Conditions and Restrictions for Westcreek, under Clerk's File No. 2010113824;
  - (c) Second Amendment to the Declaration of Covenants, Conditions and Restrictions for Westcreek, under Clerk's File No. 2011016031;
  - (d) Third Amendment to the Declaration of Covenants, Conditions and Restrictions for Westcreek, under Clerk's File No. 2014039639
- 5. Name and Mailing Address of the Association:

Westcreek Community Association, Inc. c/o Graham Management 2825 Wilcrest Drive, Suite 600 Houston, Texas 77042

6. Name, Mailing Address, telephone number, and e-mail address of the Person Managing the Association or the Association's Designated Representative:

Graham Management Tracy Graham 2825 Wilcrest Drive, Suite 600 Houston, Texas 77042 Telephone: (713) 334-8000

Email: graham@grahammanagementhouston.com

7. The Website Address of the Website on which the Association's Dedicatory Instruments are available in accordance with Section 207.006 of the Texas Property Code:

www.grahammanagementhouston.com

8. The Amount and Description of Fees Charged by the Association Relating to a Property Transfer in the Subdivision:

Resale Fee	\$375
Resale Update	\$ 75
Transfer Fee	\$300
Refinance Fee	\$275
Payoff Request	\$125
Rush Fee	\$150
DRV Inspection	\$250

- 9. Other Information:
  - (a) Books and Records Production Policy, under Clerk's File No. 2011114515;
  - (b) Payment Plan Policy, under Clerk's File No. 2011114530;
  - (c) Records Retention Policy, under Clerk's File No. 2011114512;
  - (d) Collection and Schedule of Fines Policy, under Clerk's File No. 2008044274;
  - (e) Collection Policy, under Clerk's File No. 2011114519;
  - (f) Articles of Incorporation, under Clerk's File No. 2012071188;
  - (g) Fine Policy, under Clerk's File No. 2015100265;
  - (h) Street Use Policy, under Clerk's File No. 2015100264;

Executed on thisday of	f August	_, 2021.
		Westcreek Community Association, Inc.  By:
		Tracy Graham, Manager for Graham
		Management, Authorized Managing Agent
THE STATE OF TEXAS	§ 8	
COUNTY OF HARRIS	§	

BEFORE ME, the undersigned authority, on this day personally appeared Tracy Graham, Property Manager for Graham Management, as the Authorized Managing Agent of Westcreek Community Association, Inc., a Texas non-profit corporation, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this The day of August,

2021.

JESSICA LIZETH DELGADO
Notary ID #132968635
My Commission Expires
March 11, 2025
Notary Public in and for the State of Toxas

**AFTER RECORDING RETURN TO:** 

BARTLEY & SPEARS, P.C. 2002 W Grand Parkway N, Ste. 150 Katy, Texas 77449