

Laura Richard, County Clerk Fort Bend County Texas

Pages: 3

Fee: \$23.00

# MISSION BEND SOUTH CIVIC IMPROVEMENT ASSOCIATION MANAGEMENT CERTIFICATE

This Property Owners' Association Management Certificate is being recorded by Mission Bend South Civic Improvement Association (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

Name of Subdivision: Mission Bend South CIA

Name of the Association: Mission Bend South Civic Improvement Association

Community	County	Document Type	instrument No.	Date Recorded
Mission Bend South Civic Improvement Association	Fort Bend	Management Certificate	2001098738	19-Oct-01
		Management Certificate	2003134815	24-Sep-03
		Dedicatory Instruments (By-Laws)	2004045416	16-Арг-04
		Collection Policy	2009087075	19-Aug-09
		Management Certificate	2011097431	30-Sep-11
		Architectural Control Committee	2012006199	18-Jan-12
		Guidelines for Solar Energy Devices	2012006200	18-Jan-12
		Records Inspection Policy	2012006201	18-Jan-12
		Payment Plan Policy	2012006202	18-Jan-12
		Payment Plan Guidelines	2012006203	18-Jan-12
		Email Registration Policy	2012006204	18-Jan-12
		Guidelines for Display of Flags	2012006205	18-Jan-12
		Drought-Resistant Landscaping and Water Conserving Natural Turf Guidelines	2013139994	5-Nov-13
		Adjacent Lot Use Guidelines	2013139995	5-Nov-13
		Management Certificate	2013145780	20-Nov-13

#### Name and Mailing Address of the Association

Mission Bend South Civic Improvement Association c/o Houston Community Management 18333 Egret Bay Blvd Houston, Texas 77058

# Name, Mailing Address, Telephone Number, and Email Address of Person Managing the Association or its Designated Representative

Houston Community Management 18333 Egret Bay Blvd #305 Houston, TX 77058 832-864-1200 customerservice@houcomm.com

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#### Website Address of the Association

www.townsq.io

### **Property Transfer Fee(s) Charged by the Association:**

New account setup fee establishing new owner's account in the association's records: \$75.00

Resale Certificate: Starting \$370.00 Resale Certificate Update: Starting \$72.00 Legacy Account Closure Fee: \$220.00

Refinance Statement of Account: Starting \$75.00

Transfer Fee: None Noted

Working Capitalization Fees: None Noted

Expedite Fee for Resale Certificate prior to 10 business day deliver obligation: \$175.00 for 1 day

and \$125.00 for 3 day.

Executed on this the 17 day of April 2025.

Mission Bend South Civic Improvement Association, acting by and through its managing agent, Houston Community Management of Houston Texas

Tracy Downs, Branch Vice President

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STATE OF TEXAS

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COUNTY OF HARRIS §

This instrument was acknowledged before me on the \( \frac{1}{1} \) day of \( \frac{April}{1} \), 2025 by Tracy Down, Branch Vice President with Houston Community Management, the managing agent for Mission Bend South Civic Improvement Association, a Texas nonprofit corporation, on behalf of such corporation.

Notary Public, State of Texas

DANIELLE ABRAMOWITZ
My Notary ID # 133952828
Expires August 18, 2026

When recorded return to: Houston Community Management 18333 Egret Bay Blvd #305 Houston, TX 77058