

PROPERTY OWNERS' ASSOCIATION  
MANAGEMENT CERTIFICATE  
*for*  
MADISON HEIGHTS HOA, INC.

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THE STATE OF TEXAS     §  
  §  
COUNTY OF BEXAR       §

The undersigned, being the Managing Agent for Madison Heights HOA, Inc., a non-profit corporation ("Association") organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by the Association:

1. Name of Subdivision: The name of the subdivision is Madison Heights.
2. Name of Association: The name of the Association is Madison Heights HOA, Inc.
3. Recording Data for the Subdivision:
  - a. Madison Heights, a subdivision in Bexar County, Texas according to the map or plat thereof recorded in Volume 20001, Page 1462 of the Plat Records of Bexar County, Texas and all amendments to or replats of said maps or plats, if any.
4. Recording Data for the Declaration:\*
  - a. Documents:
    - (1) Declaration of Covenants, Conditions and Restrictions for Madison Heights.
  - b. Recording Information:
    - (1) Bexar County Clerk's File No. 20190226115.
5. Name and Mailing Address of the Association: The name and mailing address of the Association is Madison Heights HOA, Inc. c/o Preferred Association Management Company, 700 Market Street, Bldg. 3, Cedar Park, Texas 78613.
6. The Contact Information for the Association's Designated Representative: The contact information of the designated representative of the Association is: Preferred Association Management Company Conveyance Department. Address: 700 Market Street, Bldg. 3, Cedar Park, Texas 78613. Phone No.: 512.918.8100. Email Address: pamco@pamcotx.com.

7. The Association's Dedicatory Instruments are Available to Members Online at: [www.pamcotx.com](http://www.pamcotx.com).
8. The Amount and Description of the Fees and Other Charges Charged by the Association in Connection with a Property Transfer:

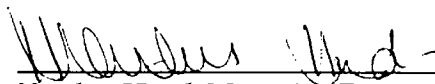
Description	Fee
Working Capital Assessment [Declaration Article 6, Section 6.6]	Each Owner (other than Declarant) of a Lot will pay a one-time Working Capital Assessment to the Association in the amount of \$500.00. The Working Capital Assessment is due and payable to the Association upon the transfer of a Lot. Some exemptions may apply. The Working Capital Assessment must be confirmed with the Association.

Please refer to Exhibit "A" attached for additional fees.

Executed on this 18th day of June, 2025.

**MADISON HEIGHTS HOA, INC.**

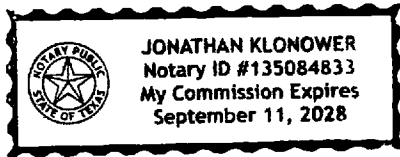
By: Preferred Association Management Company,  
Managing Agent

  
Heather Hood, Managing Director

\*This Management Certificate does not purport to identify every publicly recorded document affecting the Subdivision, or to report every piece of information pertinent to the Subdivision. Rather, the purpose of this Management Certificate is to provide information sufficient for a title company or others to correctly identify the Subdivision and to contact the Association. No person should rely on this Management Certificate for anything other than instructions for identifying and contacting the Association.

THE STATE OF TEXAS       §  
  §  
COUNTY OF TRAVIS       §

BEFORE ME, the undersigned notary public, on this 18 day of June, 2025 personally appeared Heather Hood, Managing Director for Preferred Association Management Company, Managing Agent for Madison Heights HOA, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.




  
\_\_\_\_\_  
Notary Public in and for the State of Texas

EXHIBIT "A"

Transfer Fee (paid at close)	\$200.00
Resale Disclosure (TREC Form)	\$575.00
Statement of Account 1 business days Rush Fee	\$150.00
Statement of Account 2 business days Rush Fee	\$100.00
Statement of Account 3 business days Rush Fee	\$75.00
Resale Disclosure 1 business days Rush Fee	\$150.00
Resale Disclosure 2 business days Rush Fee	\$100.00
Resale Disclosure 3 business days Rush Fee	\$75.00
Multi-Product Order 1 business days Rush Fee	\$150.00
Multi-Product Order 2 business days Rush Fee	\$100.00
Multi-Product Order 3 business days Rush Fee	\$75.00
Lender Questionnaire 1 business days Rush Fee	\$150.00
Lender Questionnaire 2 business days Rush Fee	\$100.00
Rush Existing Order (*Add this fee to Rush Fees)	\$75.00
Statement of Account Update from 1 to 14 days	\$0.00
Statement of Account Update from 15 to 45 days	\$50.00
Statement of Account Update from 46 to 90 days	\$50.00
Refinance Statement of Account Update from 1 to 14 days	\$0.00
Refinance Statement of Account Update from 15 to 45 days	\$50.00
Refinance Statement of Account Update from 46 to 90 days	\$50.00
Resale Disclosure Update from 1 to 14 days	\$0.00
Resale Disclosure Update from 15 to 45 days	\$50.00
Resale Disclosure Update from 46 to 90 days	\$50.00
Lender Questionnaire Update from 1 to 31 days	\$25.00
Premier Resale Package (TREC Form, Statement of Account, and Association Documents)	\$375.00
"Resale Disclosure (TREC Form) and Complete Association Documents Package"	\$375.00
Statement of Account Only (No Assoc Docs)	\$175.00
Owner's Account Statement (REQUIRED FOR REFI's!)	\$100.00
Premier Lender Questionnaire Bundle (Best Value!)	\$200.00
Standard Lender Questionnaire Package	\$175.00
"Bank Owned Property Package (REQUIRED FOR FORECLOSED PROPERTIES)"	\$375.00
Statement of Account	\$175.00
Refinance Statement of Account	\$100.00
Resale Disclosure	\$175.00
"Lender Questionnaire"	\$150.00
Custom Questionnaire Fee (*Add this fee to Questionnaire Fee)	\$50.00
Appraiser Questionnaire	\$25.00
Documents:	
Annual Board Meeting Minutes	\$15.00
Articles of Incorporation	\$25.00

Budget	\$25.00
Bylaws	\$25.00
Current Unaudited Financial Documents	\$15.00
Declaration-CC&Rs	\$25.00
Important Information	\$0.00
Insurance Dec Page	\$25.00
Rules and Policies	\$15.00
Unit Ledger	\$25.00
Utility Bill	\$0.00
W-9	\$0.00

**File Information**

**eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY  
LUCY ADAME-CLARK, BEXAR COUNTY CLERK**

**Document Number:** 20250119281  
**Recorded Date:** July 01, 2025  
**Recorded Time:** 11:47 AM  
**Total Pages:** 6  
**Total Fees:** \$41.00

**\*\* THIS PAGE IS PART OF THE DOCUMENT \*\***

**\*\* Do Not Remove \*\***

Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 7/1/2025 11:47 AM



*Lucy Adame-Clark*  
Lucy Adame-Clark  
Bexar County Clerk