



*Dyana Limon-Mercado*

Dyana Limon-Mercado, County Clerk  
Travis County, Texas

Jan 08, 2024 10:24 AM Fee: \$29.00

**2024002069**

\*Electronically Recorded\*

STATE OF TEXAS  
COUNTY OF TRAVIS

PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE  
for  
HIGHLAND LAKE VILLAS HOMEOWNERS ASSOCIATION, INC.

The undersigned Association gives notice in accordance with Texas Property Code §209.004.

1. Legal name of owners association: Highland Lake Villas Homeowners Association, Inc.
2. Name of project or subdivision: Highland Lake Villas
3. Recording data for subdivision: Replat of Highland Lake Villas dated 7-24-2001 recorded under document no. 200100213 of the Official Public Records of Travis County, Texas.
4. Recording data for the declaration: Document no. 2001121871, as amended by Document no. 2009031576, of the Official Public Records of Travis County, Texas
5. Contact information for association and its managing agent:  
  
Name: PS Property Management  
Mailing address: 1490 Rusk Road Unit 301, Round Rock TX 78665  
Phone number: 512-251-6122  
Email address: info@psprop.net
6. Association website: [www.psprop.net](http://www.psprop.net)
7. Amount and description of all fees or charges by the association relating to a property transfer:  
\$375 Resale certificate  
\$75 Update to resale certificate  
\$190 New account setup fee

**Please plan ahead when ordering a resale certificate or update**, by law the association has **10 business days** to provide the information once the request is received. The resale certificate is a detailed document containing significant amounts of information including lot-specific information, and takes time to compile. The association has no duty to offer "rush" service. Should the association elected offer "rush" or other expedited resale certificate processing, a fee for performing the service in an accelerated timeframe may be charged. If the service is provided the fee will be  
\$125 for 1-day rush; \$75 for 5-day rush.

*Prospective purchasers are advised to independently examine the Declaration, Bylaws, and all other governing documents of Association, together with obtaining an official Resale Certificate and performing a comprehensive physical inspection of the property and common areas, prior to purchase. The purpose of this certificate is to provide information sufficient for a title company to correctly identify the community and to contact its governing association. This certificate does not purport to identify every publicly recorded document affecting the property, or to report every piece of information pertinent to the property. No person should rely on this certificate for anything other than instructions for contacting the association in connection with the transfer of title to a home in the subdivision. The registered agent for the association is on file with the Texas Secretary of State.*

This certificate is filed of record in the county where the above-described project is located. It will be valid until a management certificate is filed of record or until a termination of this management certificate is filed of record, whichever is sooner.

HIGHLAND LAKE VILLAS HOMEOWNERS  
ASSOCIATION, INC.

By *Rick Zilem*  
Printed name RICK Zilem  
Title: Officer OR Managing agent (circle one)  
Date 1-2-2024

STATE OF TEXAS

COUNTY OF Travis

This instrument was acknowledged before me on 1-2,  
20 24 by Rick Zilem in the above stated capacity.

Notary signature *Kenneth Sheldon Hofstad*

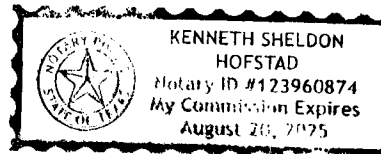
Notary Public for the State of Texas

Printed name of notary Kenneth Sheldon Hofstad

My commission expires 8-20-2025

After recording, please return to:

Niemann & Heyer LLP  
1122 Colorado, Suite 313  
Austin, TX 78701



/Volumes/File Server/CLIENTS/Highland Lake Villas/ManagementCert 2023 Highland Lake Villas.docx