



*Laura Richard*

Laura Richard, County Clerk  
Fort Bend County Texas

Pages: 3 Fee: \$ 24.00

**PROPERTY OWNERS' ASSOCIATION  
MANAGEMENT CERTIFICATE**  
*for*  
**GRAYSON WOODS HOMEOWNERS ASSOCIATION, INC.**

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THE STATE OF TEXAS       §  
  §  
COUNTY OF FORT BEND   §

The undersigned, being the Managing Agent for Grayson Woods Homeowners Association, Inc., a non-profit corporation organized and existing under the laws of the State of Texas ("**Association**"), submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by the Association:

1. **Name of Subdivision:** The name of the subdivision is Willow Fork Groves commonly referred to as Grayson Woods.
2. **Name of Association:** The name of the Association is Grayson Woods Homeowners Association, Inc.

3. **Recording Data for the Subdivision:**

Willow Fork Groves, Section One (1), a subdivision in Fort Bend County, Texas according to map or plat thereof recorded under Plat No. 20180219 of the Plat Records of Fort Bend County, Texas and all amendments to or replats of said maps or plats, if any.

Willow Fork Groves, Section Two (2), a subdivision in Fort Bend County, Texas according to map or plat thereof recorded under Plat No. 20190274 of the Plat Records of Fort Bend County, Texas and all amendments to or replats of said maps or plats, if any.

4. **Recording Data for the Declaration:**\*

a. Documents:

- (1) Declaration of Covenants, Conditions and Restrictions for Grayson Woods.
- (2) First Amendment to the Declaration of Covenants, Conditions and Restrictions for Grayson Woods.
- (3) Annexation and Supplemental Declaration of Covenants, Conditions and Restrictions for Grayson Woods [Willow Fork Groves, Section Two (2)].

## b. Recording Information:

- (1) Fort Bend County Clerk's File No. 2018139355.
- (2) Fort Bend County Clerk's File No. 2021028783.
- (3) Fort Bend County Clerk's File No. 2020027083.

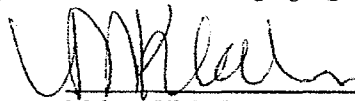
5. Name and Mailing Address of the Association: The name and mailing address of the Association is Grayson Woods Homeowners Association, Inc. c/o Inframark, 2002 W. Grand Parkway N., Suite 100, Katy, Texas 77449.
6. The Contact Information for the Association's Designated Representative: The contact information of the designated representative of the Association is: Melissa Klak, Property c/o Inframark. Address: 2002 W. Grand Parkway N., Suite 100, Katy, Texas 77449. Phone No.: 281.870.0585. Email Address: melissa.klak@inframark.com.
7. The Association's Dedicatory Instruments are Available to Members Online at: [www.graysonwoodslife.nabrnetwork.com](http://www.graysonwoodslife.nabrnetwork.com).
8. The Amount and Description of the Fees and Other Charges Charged by the Association in Connection with a Property Transfer:

Description	Fee
Transfer Fee	\$ 300.00
Refinance Fee	\$ 100.00
Resale Certificate Fee	\$ 350.00
Rush Fee	1 day \$185.00; 3 days \$150.00; 5 days \$125.00
Reserve Assessment Fee (See Article VI, Section 6.8 of the Declaration)	Reserve Assessment is equal to 50% of the then-current Annual Maintenance Charge. The Reserve Assessment Fee for 2021 is \$600.00. Some exemptions apply. For future years, the Reserve Assessment Fee amount must be confirmed with the Association.

Executed on this 27 day of September, 2021.

**GRAYSON WOODS HOMEOWNERS  
ASSOCIATION, INC.**

By: Inframark, Managing Agent

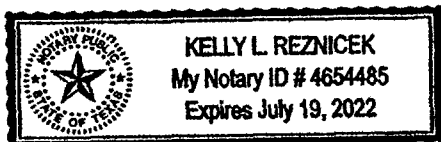


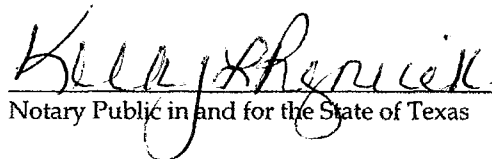
Melissa Klak, Property Manager

\*This Management Certificate does not purport to identify every publicly recorded document affecting the Subdivision, or to report all information pertinent to the Subdivision. Rather, the purpose of this Management Certificate is to provide information sufficient for a title company or others to correctly identify the Subdivision and to contact the Association. No person should rely on this Management Certificate for anything other than instructions for identifying and contacting the Association.

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

BEFORE ME, the undersigned notary public, on this 27 day of September 2021 personally appeared Melissa Klak, Property Manager for Inframark, Managing Agent for Grayson Woods Homeowners Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.



  
Notary Public in and for the State of Texas