

  
MARY LOUISE NICHOLSON  
COUNTY CLERK

### **MANAGEMENT CERTIFICATE**

In compliance with the provisions of Section 209.004 of the Texas Property Code, the undersigned entity gives notice that it is managing the herein described Association:

1. **Name of the Subdivision:** Sunset Oaks
2. **Name of the Association:** Sunset Oaks Homeowners Association, Inc.
3. **Recording data for the Subdivision:**

Sunset Oaks, according to the plat recorded in the Instrument Number D198179001, Official Public Records of Tarrant County, Texas.

4. **Recording data for the Declaration and Declaration amendments:**

Volume 12656, Page 1493, Official Public Records of Tarrant County, Texas.

5. **Name and mailing address of the Association:** Sunset Oaks Homeowners Association, Inc., c/o Goodwin & Company, PO Box 203310, Austin, TX 78720

6. **Name, mailing address, phone number & email for designated representative:**

Goodwin & Company  
PO Box 203310, Austin, TX 78720  
(855) 289-6007  
[info@goodwintx.com](mailto:info@goodwintx.com)

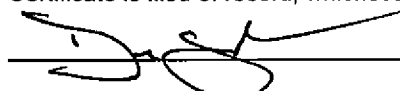
7. **Website address where all dedicatory instruments can be found:**

[www.goodwintx.com](http://www.goodwintx.com)  
<http://dsoh.sites.townsq.io/1>

8. **Fees charged by Association related to a property transfer:**

Resale Certificate: \$375  
Resale Certificate Update: \$75  
Rush Fees to expedite Resale Certificate delivery in advance of 10 business day requirement:  
- 1 business day: \$300 / 3 business days: \$200 / 5 business days: \$100  
Compliance Inspection Fee (optional): \$120  
Transfer: \$275

This management certificate is filed of record in Tarrant County, Texas by the entity managing the Association. It shall be valid until a later Management Certificate is filed of record by the Association or a successor manager, or until a termination of this Management Certificate is filed of record, whichever is sooner.

  
\_\_\_\_\_

By: Drew Sanders, Managing Agent for Sunset Oaks Homeowners Association, Inc., Duly Authorized Agent  
Signed: October 28, 2021

#### **AFTER RECORDING RETURN TO:**

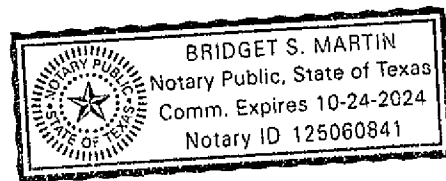
**Goodwin & Company  
PO Box 203310  
Austin, TX 78720-3310**

STATE OF TEXAS       §  
                                  §  
COUNTY OF TARRANT   §

This instrument was signed before me on October 28, 2021 and it was acknowledged that this instrument was signed by Drew Sanders for the purposes and intent herein expressed.

Bridget Martin  
Notary Public in and for the State of Texas  
Notary Printed Name: Bridget Martin

My Commission Expires: October 24, 2024



## Package Summary Recording Report

Report generated: Wed, 3 Nov 2021 04:14 PM CDT

**Package:** DSOH - Sunset Oaks - Management Certificate - 705B9F28-9668-017D-1F29-43F95C239CA8

**Status:** Recorded

**Submitter:** Goodwin Management, Inc. (TXTK8M)

**Recipient:** Tarrant County, TX

### *Documents*

Document Name	Document Type	# of Pages	Status	Recording Number	Recording Date	Fees
DSOH - Sunset Oaks	CERTIFICATE	2	Recorded	E D221320028	Tue 11/02/2021 08:18 AM CDT	23.00

### *Fees*

Fee Type	Payment Account Name	Fee Amount
Recording Fees	DSOH - Sunset Oaks Homeowners Association, Inc. (ACH *****5734)	23.00
Submission Fees	DSOH - Sunset Oaks Homeowners Association, Inc. (ACH *****5734)	4.25
Sales Taxes	DSOH - Sunset Oaks Homeowners Association, Inc. (ACH *****5734)	0.29
<b>Total Fees:</b>		<b>27.54</b>

### **Questions Contact:**

Simplifile Support 800.460.5657, option 3

5072 North 300 West

Provo, UT 84604