# PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE FOR SETTLERS RIDGE HOMEOWNERS ASSOCIATION INC.

THE STATE OF TEXAS COUNTIES OF BEXAR

The undersigned, being the Managing Agent of Settlers Ridge Homeowners Association, Inc., a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by Settlers Ridge Homeowners Association, Inc.:

- 1. Name of Subdivision: Settlers Ridge.
- 2. Name of Association: Settlers Ridge Homeowners Association, Inc.
- 3. Recording Data for the Subdivision:
  - a) Settlers Ridge, a subdivision located in Bexar County, Texas, and any other subdivisions which have been or may be subsequently annexed thereto and made subject to the authority of the Settlers Ridge Homeowners Association, Inc. which sections were originally encumbered by dedicatory instruments filed of record in Bexar County, Texas as follows:
    - a. Recording Date: 5/20/2016; Filed Document: Plat; Recording Information: 20160094105

### 4. Recording Data for the Declaration:

- a) Settlers Ridge, a subdivision located in Bexar County, Texas, and any other subdivisions which have been or may be subsequently annexed thereto and made subject to the authority of the Settlers Ridge Homeowners Association, Inc. which sections were originally encumbered by dedicatory instruments filed of record in Bexar County, Texas as follows:
  - a. Recording Date: 09/28/2016; Filed Document: DCCER Kinder Northeast Unit 5A; Recording Information: 20160190790
  - b. Recording Date: 09/28/2016; Filed Document: Annexation and Supplemental Declaration Unit 5A; Recording Information: 20160190796
  - c. Recording Date: 04/09/2021; Filed Document: Annexation and Supplemental Declaration Unit 5B; Recording Information: 20210094185

SDG: FSR-0004

- 5. Name and Mailing Address of the Association is: Settlers Ridge Homeowners Association, Inc. c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 6. Name and Mailing Address of Person Managing the Association or Its Designated Representative is: Settlers Ridge Homeowners Association, Inc. c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 7. Telephone Number to Contact the Association is: 281.829.7202 and 210.829.5207.
- 8. Email Address to Contact the Association: Resale Certificates and other information regarding the Association may be requested by contacting the Association c/o FirstService Residential via <a href="https://www.fsresidential.com/texas/resale-and-lender-documents">https://www.fsresidential.com/texas/resale-and-lender-documents</a>. Alternatively, you may contact the office for FirstService Residential by email at Mgmt-CertificateTX@fsresidential.com.
- 9. The Association's website may be found at: https://settlersridgehoa.connectresident.com/
- 10. Fees charged by the Association upon the sale or transfer of Property:
  - a. Resale Certificate: \$375.00 or more not to exceed the maximum allowable rate.
  - b. Rush Fee for Resale Certificate:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - c. Updated Certificate: after 30 days of issuance of the original \$75.00.
  - d. Homeowner Setup/Unit Transfer Fee: \$340.00.
  - e. Statement of Account/Fee Sheet Processing: \$75.00
  - f. Refinance Fee: \$150.00.
  - g. Rush Fee for Refinance:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - h. Working Capital Fee: \$500.00.

Property Owners Association Management Certificate SDG: FSR-0004

Executed on this the \_\_\_\_\_ day of March 2024.

SETTLERS

**RIDGE** 

**HOMEOWNERS** 

ASSOCIATION INC.

By:

Kristie Rose-Zapp, President of FirstService

Residential San Antonio, LLC

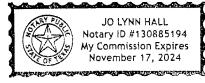
THE STATE OF TEXAS

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ACKNOWLEDGMENT

**COUNTY OF BEXAR** 

BEFORE ME, the undersigned notary public, on this the \_\_\_\_\_\_ day of March 2024 personally appeared Kristie Rose-Zapp, President of FirstService Residential San Antonio, LLC, and Managing Agent of Settlers Ridge Homeowners Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purpose and in the capacity therein expressed and on behalf of the Association.



Notary Public in and for the State of Texas

E-RECORDED BY:

S | SEARS | BENNETT | & GERDES, LLP

6548 Greatwood Pkwy. Sugar Land, Texas 77479

Property Owners Association Management Certificate SDG: FSR-0004

## **File Information**

# eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY LUCY ADAME-CLARK, BEXAR COUNTY CLERK

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### \*\* THIS PAGE IS PART OF THE DOCUMENT \*\*

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Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 4/5/2024 10:04 AM

Lucy Adame-Clark

Lucy Adame-Clark Bexar County Clerk