

PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE FOR  
**PROPERTY OWNERS ASSOCIATION OF WILLOW SPRINGS (HOUSTON), INC.**

This Management Certificate is recorded pursuant to Section 209.004 of the Texas Property Code.

This amends all prior Management Certificates filed for this association.

*Per Texas Property Code 209.004 "The County Clerk of each county in which a Management Certificate is filed as required by this section shall record the Management Certificate in the real property records of the county and index the document as a "Property Owners' Association Management Certificate"*

State of Texas §

County of Harris §

1. Name of Subdivision: Willow Springs
2. Subdivision Location: Harris
3. Name of Homeowners Association:  
Property Owners Association of Willow Springs (Houston), Inc.

4. Recording Data for Association:

Plat Section 1 is recorded under File No. Y342205  
Plat Section 2 is recorded under File No. Y854677  
Plat Section 3 is recorded under File No. Y854718  
Plat Section 4 is recorded under File No. Z363955  
Plat Section 5 is recorded under File No. 20060155093  
Plat Section 6 is recorded under File No. 20080264887  
Partial Replat of Section 6 is recorded under File No. 20110164043  
Plat Section 7 is recorded under File No. 20100321033  
Plat Section 8 is recorded under File No. 20080270925

5. Recording Data for Declaration and any amendments:

DCCR's are recorded under File No. Y632469  
Amendment to the DCCR's is recorded under File No. RP-2020-485233  
1<sup>st</sup> Supplement to DCCR's is recorded under File No. Y961682  
2<sup>nd</sup> Supplement to DCCR's is recorded under File No. Y961683  
3<sup>rd</sup> Supplement to DCCR's is recorded under File No. Z532451  
4<sup>th</sup> Supplement to DCCR's is recorded under File No. 20060233844  
5<sup>th</sup> Supplement to DCCR's is recorded under File No. 20080576126

6. Other information the Association considered appropriate for the governing, administration or operation of the subdivision and homeowners' association:

RP-2023-328460

7. Mailing Address and Contact Information for the Association and the Managing Agent:

Spectrum Association Management  
17319 San Pedro Ave, #318  
San Antonio, TX 78232  
contact@spectrumam.com  
210-494-0659  
[www.spectrumam.com/homeowners](http://www.spectrumam.com/homeowners)

8. Fee(s) related to Property Transfer:

- Administrative Transfer Fee - \$200.00
- Resale Package = \$375.00
  - Rush for Resale Package:
    - 1 business day = \$120.00 / 3 business days = \$95.00
  - Add a Rush to an existing order = \$75.00 + Cost of a Rush
  - Update for Resale Package:
    - 1-14 days = \$15.00 / 15-180 days = \$50.00
- Statement of Account (for Builder sells only) = \$120.00
  - Rush for Statement of Account (for Builder sells only):
    - 1 business day = \$110.00 / 3 business day = \$85.00
  - Update for Statement of Account (for Builder sells only):
    - 1-30 days - No Cost / 31-45 days = \$50.00 / 46-90 days = \$50.00
- Community Enhancement Fee (All Sales) = \$100.00 or .15% of the total sale amount paid by the buyer and .15% of the sale amount paid by the seller, whichever is greater.

Prospective purchasers are advised to independently examine the Declaration, Bylaws, and all other governing documents of the Association, together with obtaining an official Resale Certificate, and performing a comprehensive physical inspection of the lot/home and common areas prior to purchase.

THE PURPOSE OF THIS CERTIFICATE IS TO PROVIDE INFORMATION SUFFICIENT FOR A TITLE COMPANY TO CORRECTLY IDENTIFY THE SUBDIVISION AND TO CONTACT ITS GOVERNING ASSOCIATION. THIS CERTIFICATE DOES NOT PURPORT TO IDENTIFY EVERY PUBLICLY RECORDED DOCUMENT AFFECTING THE SUBDIVISION, OR TO REPORT EVERY PIECE OF INFORMATION PERTINENT TO THE SUBDIVISION. NO PERSON SHOULD RELY ON THIS CERTIFICATE FOR ANYTHING OTHER THAN INSTRUCTIONS FOR CONTACTING THE ASSOCIATION IN CONNECTION WITH THE TRANSFER OF TITLE TO A HOME IN THE SUBDIVISION. THE REGISTERED AGENT FOR THE ASSOCIATION IS ON FILE WITH THE TEXAS SECRETARY OF STATE.

Signed this 17<sup>th</sup> day of August, 2023.

Property Owners Association of Willow Springs (Houston), Inc.

By: Shelby Welch  
Shelby Welch (of Spectrum Association Management), Managing Agent

State of Texas §

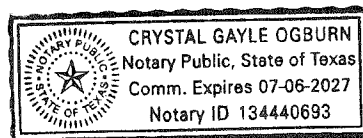
County of Bexar §

This instrument was acknowledged and signed before me on this 17<sup>th</sup> day of August, 2023 by Shelby Welch, representative of Spectrum Association

Management, the Managing Agent of Property Owners Association of Willow Springs (Houston), Inc., on behalf of said association.

COgm  
Notary Public, State of Texas

After Recording, Return To:  
Spectrum Association Management  
Attn: Transitions  
17319 San Pedro Ave., Ste. #318  
San Antonio, TX 78232



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# Pages 4  
08/28/2023 12:53 PM  
e-Filed & e-Recorded in the  
Official Public Records of  
HARRIS COUNTY  
TENESHIA HUDSPETH  
COUNTY CLERK  
Fees \$26.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically  
and any blackouts, additions or changes were present  
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or  
use of the described real property because of color or  
race is invalid and unenforceable under federal law.  
THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in  
File Number Sequence on the date and at the time stamped  
hereon by me; and was duly RECORDED in the Official  
Public Records of Real Property of Harris County, Texas.



*Teneshia Hudspeth*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

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