

Management Certificate

Braeburn Glen Civic Club (The Association)

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, Manuel Barrera, the president of Braeburn Glen Civic Club (The Association) aka Braeburn Glen Association, the entity filing this Management Certificate, which is duly organized and existing non-profit Texas Corporation. As president, I am aware of the governing documents for the Association and competent to make this Affidavit. As such I certify that the following information is correct:

Name of Subdivision: Braeburn Glen Subdivision

Name of Association: Braeburn Glen Civic Club (The Association)

Website of Association: <https://www.braeburnglen.org/>

Email: Braeburnglen@gmail.com

Fees charged by the association relating to a property transfer

Transfer fee/Resale: \$350.00 (3 to 10 business days)

Refinance: \$0.00

Expedited Service add: \$50.00 (1 to 3 business days)

Recording Data for Declaration:

NAME	FILING NO.	DATE FILED
Declaration of Covenants, Conditions and Restrictions (Sec 1)	1580885	4/5/1956
Declaration of Covenants, Conditions and Restrictions (Sec 2)	003-15-1237	7/28/1969
Protective Covenants	G086412	5/18/1979
First Amendment to Declaration of Covenants, Conditions, and Restrictions, (Sec 1)	N360869	10/10/1991
First Amendment to Declaration of Covenants, Conditions, and Restrictions, (Sec 2)	N360869	10/10/1991
Notice Regarding HOA Dues	W562335	4/7/2003
Collection Policy; Document Retention Policy; Document Production and Copying Policy; Deed Restriction Enforcement Policy; Roofing Guidelines; Religious Items Guidelines; Solar Devices Guidelines; Flag Guidelines; Rainwater Systems Guidelines	20120312822	7/13/2012
Amendments to Bylaws	20120487805	10/19/2012
Articles of Incorporation	20130494251	9/26/2013
Amendment to Articles of Incorporation	20130494251	9/26/2013
Resolution Regarding Architectural Committee	20130494251	9/26/2013
Bylaws	20130533310	10/17/2013
Plat	20130533310	10/17/2013
Resident's Guide	20130533310	10/17/2013
Architectural Guidelines	20130622845	12/13/2013
Policy Regulating Parking and Storage	RP-2016-199742	5/11/2016
Fining Resolution	RP-2016-256812	6/15/2016
Policy Regarding Display of Certain Religious Items	RP-2022-62232	2/3/2022
Record Retention, Production and Copying Policy	RP-2022-61854	2/3/2022
Covenant Enforcement and Hearing Policy	RP-2022-61848	2/3/2022
Collection Policy	RP-2022-61845	2/3/2022
Null and Void the following previous recorded instruments;		
Collection Policy; Document Retention Policy; Document Production and Copying Policy; Deed Restriction Enforcement Policy; Roofing Guidelines; Religious Items Guidelines; Solar Devices Guidelines; Flag Guidelines; Rainwater Systems Guidelines; 20120312822 - Filed on 7/13/2012		
Architectural Guide Lines; File 20130622845 - Filed on 12/13/2013		
Bylaws - Plat - Resident's Guide File 20130533310 - Filed on 10/17/2013		
Policy Regulating Parking and Storage - RP-2016-199742 - Filed 5/11/2016		
Fining Resolution File RP-2016-256812 - Filed on 6/15/2016		
Policy Regarding Display of Certain Religious Items, Security Measures - File RP-2022-62232 - Filed on 2/3/2022		
	RP- 2022-255459	5/16/2022
Record Retention: File RP-2022-61854 - Filed on 2/3/2022		
Production and Copying Policy Covenant Enforcement: File RP-2022-61848 - Filed on 2/3/2022		
Hearing Policy Collection Policy: File RP-2022-61845 - Filed on 2/3/2022		
Adoped the following:		
New Residential Construction: File RP- 2022-255459 - Filed on 5/16/2022		
Architectural Approval: File RP- 2022-255459 - Filed on 5/16/2022		
Collection Policy: File RP- 2022-255459 - Filed on 5/16/2022		
Code Enforcement and Hearing Policy: File RP- 2022-255459 - Filed on 5/16/2022		
Document Retention Policy: File RP- 2022-255459 - Filed on 5/16/2022		
Arch and Deed Restrictions guidelines - File RP-2023-234820 - Filed on 06/26/2023		

Mailing Address

Braeburn Glen Civic Club (the Association)
P.O. Box 713346
Houston, Texas 77271-0346

Email: braeburnglen@gmail.com

The association information: Located in Houston, Harris County, Texas: Articles of Incorporation filed with Secretary of State April 18, 1962; Charter No. 001831701

President of Civic Club: Manuel Barrera, Jr

EXECUTED this _____ of _____ 2024.

Braeburn Glen Civic Club

Manuel Barrera, Jr.

President: Braeburn Glen Civic Club

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BEFORE ME, on this day personally appeared MANUEL BARRERA, JR., the President of Braeburn Glen Civic Club, known by me to be the person whose name is subscribed to this instrument, and acknowledged to me that he executed the same for the purpose herein expressed and, in the capacity, herein stated, and as the act and deed of said corporation.

Given under my hand seal of office, this _____ day of _____, 2024.

Notary Public – State of Texas

Return to:
Braeburn Glen Civic Club
P.O. Box 713346
Houston, Texas 77271-0346