PROPERTY OWNERS' ASSOCIATION MANAGEMENT CERTIFICATE

for HOMEOWNERS ASSOCIATION OF RIVERWOOD VILLAGE, INC.

STATE OF TEXAS §

COUNTY OF AUSTIN §

The undersigned, being the Managing Agent of Homeowners Association of Riverwood Village, Inc., a non-profit corporation ("Association") organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by the Association:

- 1. <u>Name of Subdivision</u>: The name of the subdivision is Riverwood Village.
- 2. <u>Name of Association</u>: The name of the Association is Homeowners Association of Riverwood Village, Inc.
- 3. Recording Data for the Subdivision:

Riverwood Village, a subdivision in Austin County, Texas, according to the map or plat thereof recorded in Volume 3, Page 21 of the Map Records of Austin County, Texas and all amendments to or replats of said maps or plats, if any.

- 4. Recording Data for the Declaration:*
 - a. Documents:
 - (1) Declaration of Covenants, Conditions and Restrictions for Riverwood Village.
 - b. Recording Information:
 - (1) Austin County Clerk's File No. 225710.
- 5. Name and Mailing Address of the Association: The name and mailing address of the Association is Homeowners Association of Riverwood Village, Inc. c/o Crest Management Company, 17171 Park Row, Suite 310, Houston, Texas 77084.
- 6. The Contact Information for the Association's Designated Representative: The contact information of the designated representative of the Association is: Carolyn Bonds, PCAM, Crest Management Company. Address: 17171 Park Row, Suite 310, Houston, Texas 77084. Phone No.: 281.579.0761. Email Address: info@crest-management.com.

- 7. <u>The Association's Dedicatory Instruments are Available to Members Online at www.crest-management.com.</u>
- 8. <u>The Amount and Description of the Fees and Other Charges Charged by the Association in Connection with a Property Transfer:</u>

Description	Fee
Resale Certificate Fee	\$ 375.00
Resale Certificate Update	No charge for 30 days; \$75.00 for 180 days
Transfer Fee	\$ 295.00
Refinance Statement of Account	\$ 75.00
Rush Fee	\$ 100.00 for document needed in less than 3 business days
Capitalization of Association [Declaration Article IV, Section 4.11]	Upon acquisition of title to a lot, a contribution shall be made by or on behalf of the purchaser to the working capital of the Association in an amount equal to 6 months of the full annual assessment per lot for that year. The capitalization fee for the year 2023 is in the amount of \$325.00. For future years, the capitalization fee must be confirmed with the Association.

EXECUTED on this 3

day of

, 2023.

HOMEOWNERS ASSOCIATION OF RIVERWOOD VILLAGE, INC.

By:

Crest Management Company,

Managing Agent

Carolyn Bonds, PCAM/Agent

*This Management Certificate does not purport to identify every publicly recorded document affecting the Subdivision, or to report every piece of information pertinent to the Subdivision. Rather, the purpose of this Management Certificate is to provide information sufficient for a title company or others to correctly identify the Subdivision and to contact the Association. No person should rely on this Management Certificate for anything other than instructions for identifying and contacting the Association.

THE STATE OF TEXAS

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COUNTY OF HARRIS

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BEFORE ME, the undersigned notary public, on this $\frac{21''}{2}$ day of

_, 2023

personally appeared Carolyn Bonds, PCAM/Agent for Crest Management Company, Managing Agent for Homeowners Association of Riverwood Village, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.

BARBARA J. PUCKETT
My Notary ID # 5647197
Expires November 17, 2025

Notary Public in and for the State of Texas

Instrument # 231223 3/3/2023 2:48 PM

STATE OF TEXAS COUNTY OF AUSTIN I certify that this instrument was filed on the date and time stamped by me and was recorded in the Official Public Records of Austin County, Texas.

Andrea Cardenas, County Clerk Austin County, Texas

Stephanie Lovas