

Willow Oaks Home Owners Association, Inc MANAGEMENT CERTIFICATE

This Property Owners' Association Management Certificate is being recorded by **Willow Oaks Home Owners Association, Inc** (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

Name of the Subdivision: Willow Oaks Townhomes, Inc

Name of the Association: Willow Oaks Home Owners Association, Inc

Recording Data for Association:

The Subdivision is recorded according to the Map and Plat Records in Harris County, Texas, as follows;

- (a) Willow Oaks TWNHSE, Film Code 134301951, File No. D424069
- (b) Willow Oaks Reserve, File No. Rp-2019-39770

Recording Data for Restrictions:

The Declarations for the Association are recorded in the Real Property Records of Harris County, Texas, as follows:

- (a) Release in Full of All Claims, under Harris County Clerk's File No. E406405, along with any amendments or supplements thereto;
- (b) Amended By-Laws, under Harris County Clerk's File No. F889259, along with any amendments or supplements thereto;
- (c) Power of Attorney, under Harris County Clerk's File No. F970294, along with any amendments or supplements thereto;
- (d) Articles of Incorporation, Bylaws, Rules and Regulations, under Harris County Clerk's File No. U151718, along with any amendments or supplements thereto;
- (e) Amended and Restated Rules and Regulations, under Harris County Clerk's File No. 20110120803, along with any amendments or supplements thereto;
- (f) Document Retention Policy, Records Production and Copying Policy, Guidelines for Solar Energy Devices, Guidelines for Rainwater Recovery Systems, Guidelines for Certain Religious Items, Guidelines for Display of Flags, Payment Plan Policy, under Harris County Clerk's File No. 20110544174, along with any amendments or supplements thereto;

Name and Mailing Address of the Association

Willow Oaks Townhome, Inc
c/o Houston Community Management
17049 El Camino Real #100
Houston, Texas 77058

Name, Mailing Address, Telephone Number, and E-mail Address of Person Managing the Association or its Designated Representative

Houston Community Management
17409 El Camino Real #100
Houston, Texas 77058
832-864-1200
customerservice@houcomm.com

Website Address of the Association

www.townsq.io

Property Transfer Fee(s) Charged by the Association:

New account setup fee establishing new owner's account in the association's records: \$95

Resale Certificate: \$375

Resale Certificate Update: \$75

Legacy Account Closure Fee: \$220

Refinance Statement of Account: \$75

Expedite Fee for Resale Certificate prior to 10 business day delivery obligation: \$175 for 1 day expedite

\$125 for 3 day expedite

Executed on this the 20 day of December 2022

Willow Oaks Home Owners Association, Inc, acting by and through
its managing agent, Houston Community Management

Tracy Downs

Tracy Downs, President of Operations

STATE OF TEXAS §
COUNTY OF Harris §

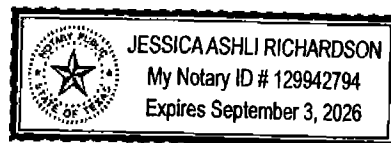
This instrument was acknowledged before me on the 20 day of December 2022 by Tracy Downs, President of Operations with Houston Community Management, the managing agent for Willow Oaks Home Owners Association, Inc, a Texas nonprofit corporation, on behalf of such corporation.

Jessica Richardson

Jessica Richardson
Notary Public, State of Texas

When recorded return to:

Houston Community Management
17409 El Camino Real #100
Houston, Texas 77058



RP-2022-599147
Pages 3
12/27/2022 08:08 AM
e-Filed & e-Recorded in the
Official Public Records of
HARRIS COUNTY
TENESHIA HUDSPETH
COUNTY CLERK
Fees \$22.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically
and any blackouts, additions or changes were present
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or
use of the described real property because of color or
race is invalid and unenforceable under federal law.
THE STATE OF TEXAS
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in
File Number Sequence on the date and at the time stamped
hereon by me; and was duly RECORDED in the Official
Public Records of Real Property of Harris County, Texas.



Teneshia Hudspeth
COUNTY CLERK
HARRIS COUNTY, TEXAS

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