

**Sunset Heights Community Association, Inc. MANAGEMENT CERTIFICATE**

This Property Owners' Association Management Certificate is being recorded by **Sunset Heights Community Association, Inc.** (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

**Name of the Subdivision:** **Sunset Heights Community Association, Inc.**

**Name of the Association:** **Sunset Heights Community Association, Inc.**

**Recording Data for Association:**

The Subdivision is recorded according to the Map and Plat Records in Harris County, Texas, as follows;

Sunset Heights Partial Replat No. 2, an addition in Harris County, Texas according to the map or plat thereof filed under Clerk's File No. 20120506010, Official Public Records of Real Property of Harris County, Texas, and recorded in Clerk's File Code No. 649285, Map Records of Harris County, Texas.

**Recording Data for Restrictions:**

The Declarations for the Association are recorded in the Real Property Records of Harris County, Texas, as follows:

- (a) Property Owners' Association Management Certificate, under Harris County Clerk's File No. 20140501623, along with any amendments or supplements thereto;
- (b) Declaration of Covenants, Conditions, And Restrictions, under Harris County Clerk's File No. 20140015701, along with any amendments or supplements thereto;

**Name and Mailing Address of the Association**

Sunset Heights Community Association, Inc.  
c/o Houston Community Management  
14079 El Camino Real #100  
Houston, Texas 77058

**Name, Mailing Address, Telephone Number, and E-mail Address of Person Managing the Association or its Designated Representative**

Houston Community Management  
14079 El Camino Real #100  
Houston, Texas 77058  
832-864-1200  
[customerservice@houcomm.com](mailto:customerservice@houcomm.com)

**Website Address of the Association**

[www.townsq.io](http://www.townsq.io)

**Property Transfer Fee(s) Charged by the Association:**

New account setup fee establishing new owner's account in the association's records: \$45

Resale Certificate: \$370

Resale Certificate Update: \$75

Legacy Account Closure Fee: \$220

Refinance Statement of Account: \$75

Expedite Fee for Resale Certificate prior to 10 business day delivery obligation: \$175 for 1 day expedite

\$125 for 3 day expedite

Executed on this the 26 day of December, 2021

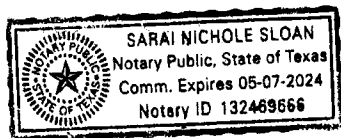
RP-2021-745131

Sunset Heights Community Association, Inc., acting  
by and through its managing agent, Houston  
Community Management

Tracy Downs  
Tracy Downs, Vice President

STATE OF TEXAS     §  
                                 §  
COUNTY OF  
Harris             §

This instrument was acknowledged before me on the 28 day of December, 2021 by Tracy Downs, Vice  
President with Houston Community Management, the managing agent for Sunset Heights Community Association,  
Inc., a Texas nonprofit corporation, on behalf of such corporation.



Sarai Sloan  
Sarai Sloan  
Notary Public, State of Texas

When recorded return to:  
**Houston Community Management**  
**14079 El Camino Real #100**  
**Houston, Texas 77058**

RP-2021-745131

RP-2021-745131  
# Pages 3  
12/30/2021 11:42 AM  
e-Filed & e-Recorded in the  
Official Public Records of  
HARRIS COUNTY  
TENESHIA HUDSPETH  
COUNTY CLERK  
Fees \$22.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically  
and any blackouts, additions or changes were present  
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or  
use of the described real property because of color or  
race is invalid and unenforceable under federal law.  
THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in  
File Number Sequence on the date and at the time stamped  
hereon by me; and was duly RECORDED in the Official  
Public Records of Real Property of Harris County, Texas.



*Teneshia Hudspeth*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

RP-2021-745131